

City of Sheridan 2019 Fee Schedule

All fees are non-refundable

ADMINISTRATION FEES	
GENERAL FEES	
Audio Discs	\$15.00
Certification	\$5.00 plus \$.25 per page
Comprehensive Plan	\$50.00
Maps (Color)	11x17 – Cost + 10% 24x36 – Cost + 10%
Maps (Black & White)	11x17 – Cost + 10% 24x36 – Cost + 10%
Municipal Code	\$250.00
Notary services	\$5.00 per document
Open Records	\$.25 per page/actual costs for non-standard page size
Reports (Bound), Drainage Standards, Irrigation Standards and Publications	\$20.00 each
Record Research Fees	\$30.00/hr. or portion thereof after the 1 st hour
Return Check Fees	\$30.00
Transcripts (Verbatim)	\$25.00 above cost
Zoning Code/Subdivision Code	\$25.00
BUSINESS LICENSE FEES	
Business Licenses	
Business Located within the City of Sheridan	\$215.00 per year
Business – No physical Location with the City	\$65.00 per year
Re-inspection of Premises	\$125.00 per hour (1 hour minimum)
Sales Tax	\$10.00 per year
Adult Entertainment Business	
Original Application Fee	\$1,000.00
License Renewal Fee	\$500.00
Adult Store – Annual License Fee	\$2,000.00
Adult Motion Picture Theater	\$2,000.00 per year
Adult Cabaret	\$2,000.00 per year
Adult Arcade	\$2,000.00 per year
Business License Fee	\$215.00 per year
Employee License	\$50.00
New Manager Registration	\$50.00
Background Investigation Fee for Applicant (Each Principal Owning 10% or more)	\$75.00
Amusement Devices	\$35.00 per year/per device

CONTRACTOR BUSINESS LICENSE FEES	
Concrete and Form Contractor (Inc. Business License Fee)	\$140.00
Demolition License Fee (Includes Business License Fee)	\$115.00
Excavating License Fee (Includes Business License Fee)	\$140.00
General Contractor's License Fee: - Class A (Includes Business License Fee)	\$315.00
General Contractor's License Fee: - Class B (Includes Business License Fee)	\$265.00
General Contractor's License Fee: - Class C (Includes Business License Fee)	\$215.00
General Contractor's License Fee: - Class D (Includes Business License Fee)	\$165.00
House and Building Movers License Fee (Includes Business License Fee)	\$165.00
Mechanical-Ventilation AC (HVAC) (Includes Business License Fee)	\$140.00
Masonry License Fee (Includes Business License Fee)	\$140.00
Carpentry (Includes Business License Fee)	\$140.00
Drywall (Includes Business License Fee)	\$140.00
Exteriors and Waterproofing (Includes Business License Fee)	\$140.00
Fencing (Includes Business License Fee)	\$140.00
Fire Alarm Systems (Includes Business License Fee)	\$140.00
Building Insulation (Includes Business License Fee)	\$140.00
Landscaping (Includes Business License Fee)	\$140.00
Roofing-Commercial (Includes Business License Fee)	\$140.00
Roofing-Residential (Includes Business License Fee)	\$140.00
Exterior Signage (Includes Business License Fee)	\$140.00
Structural Steel Erection (Includes Business License Fee)	\$140.00
Special Inspector (Not a Licensed Professional) (Includes Business License Fee)	\$205.00
Manufactured Home Installer (Includes Business License Fee)	\$165.00
Qualified contractor (Trade not listed above)	\$140.00

LIQUOR LICENSE FEES		
Colorado Bureau of Investigations Charges for Fingerprint Research (Check made payable to CBI)	Fee set by State– Currently \$38.50	
Liquor License Type and Fees	CITY FEE	STATE FEE
Application fee for New License	\$1000.00	\$550.00
Application fee for New License with Concurrent Review	\$1000.00	\$ 650.00
Application fee – Transfer of Ownership	\$750.00	\$ 550.00
Art	\$41.25	\$308.75
Beer/Wine	\$48.75	\$351.25
Brew Pub	\$75.00	\$750.00
Club	\$41.25	\$308.75
Fermented Malt Beverage - All Types	\$3.75	\$96.25
Hotel/Restaurant	\$75.00	\$500.00
Hotel/Restaurant with optional premises	\$75.00	\$500.00
Liquor Licensed Drugstore	\$22.50	\$227.50
Optional Premises for Existing H&R License	\$0	100.00
Race Track	\$75.00	\$500.00
Retail Liquor Store	\$22.50	\$227.50
Tavern	\$75.00	\$500.00
Manager Registration	\$75.00	\$75.00
Liquor Related Fees and Permits		
Annual Renewal	\$100.00	\$0
Change of Location	\$750.00	\$150.00
Change of Trade Name/Corporate Name	\$0	\$50.00
Corp/LLC Change Background Investigation (per person)	\$100.00 OR	\$100.00
Duplicate License	\$0	\$50.00
Hotel/Tavern Manager's Registration	\$75.00	\$75.00
Late Renewal Application Fee	\$500.00	\$500.00
Master file – State issued (Background)	\$0	\$250.00
Master file – State issued (Per location)	\$0	\$25.00 per location
Modification of Premises	\$0	\$150.00
Retail Warehouse Storage Permit	\$0	\$100.00
Special Events Permit (Liquor) per event	\$100.00	\$25.00
Special Events Permits (3.2% Beer) per event	\$100.00	\$10.00
Tastings Permit (Initial)	\$100.00	\$0
Tastings Permit (Renewal)	\$50.00	\$0
Temporary Permit Pending Transfer	\$100.00	\$0
Liquor Occupation Fees		
Beer & Wine	\$400.00	\$0
Brew Pub	\$700.00	\$0
Club	\$100.00	\$0
Fermented Malt Beverage – All Types	\$350.00	\$0
Hotel/Restaurant	\$500.00	\$0

Liquor Licensed Drug Store	\$350.00	\$0
Race Track	\$500.00	\$0
Retail Liquor Store	\$350.00	\$0
Tavern	\$700.00	\$0
Marijuana Establishment Fees		
Application	\$3,000.00	
Renewal	\$1,500.00	
Late Renewal Fee	\$750.00	
Annual Operating Fee	\$3,000.00	
Application – Key Employee	\$750.00	
Application– Support Employee	\$100.00	
Application – Modification	\$500.00	
Background Investigation (Owner, Manager, Key Employee)	\$750.00	
Change of Business Manager	\$200.00	
Change of Class of License	\$200.00	
Change of Corporate Structure	\$200.00/per person	
Change of Financier	\$1,500.00	
Change of Location	\$2,000.00	
Change of Trade Name	\$50.00	
Duplicate License	\$50.00	
License Modification	\$500.00	
Modification of Premises	\$500.00	
Transfer of Ownership	\$3,000.00	
Zoning Verification	\$100.00	
Massage Parlor Fees		
Application	\$1,000.00	
Annual License Fee	\$1,500.00	
Renewal Fee	\$500.00	

Pawn Broker	
Business License	\$215.00 per year
Application Fee	\$1,000.00
Amendment to Application Fee	\$1,000.00
Annual License Fee	\$3,000.00
New Manager Fee	\$200.00
Transaction Fee	\$2.25 per ticket
Transaction Fee – Motor Vehicles	\$10.00 per vehicle
Bond in the amount of	\$5,000.00
Property Rental Fee	
Residential	\$65 per year
Commercial	\$215.00 per year
Commercial Property Rental Re-inspection Fee	\$125.00 per hour
Solicitor	\$65.00
Tax Administrative Fees	
Second Delinquent Letter	\$50.00
Notice of Final Determination/Demand for Payment	\$200.00
Temporary Permit	\$100.00
Trash Hauler	\$65.00 + \$25.00 per truck operating in the City
Vendor License	\$65.00

COMMUNITY DEVELOPMENT

BUILDING DIVISION

The 2015 International Residential Code, 2015 International Building Code, 2015 International Mechanical Code, 2015 International Plumbing Code, 2015 International Energy Conservation Code, 2015 International Existing Building Code, 2015 International Property Maintenance Code, 2014 National Electrical Code and 2015 International Swimming Pool, Spa and Hot Tub Code and 2015 International Fire Code with Denver Amendments are currently in effect.

BUILDING PERMIT FEES

(City and Arapahoe Use Taxes will be assessed in addition to Building Permit Fees)

Building Permit – All other occupancies (multi-family residential – greater 2 units – or commercial) Total Valuation \$1.00 up to and including \$500.00	\$30.00
\$500.01 to \$2,000	\$30.00 for the first \$500 plus \$3.05 for each \$100 valuation or fraction thereof to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 valuation or fraction thereof to and including \$25,000

\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 valuation or fraction thereof to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 valuation for fraction thereof to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 valuation or fraction thereof to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 valuation or fraction thereof to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 valuation or fraction thereof
BUILDING PLAN REVIEW FEE	
All plan review fees	65% of Permit Fee
Re-review for all reviews beyond two cycles for comment and review	\$125.00/hour (one hour minimum)
BUILDING VALUATION DATA TABLE	
Copies of the current Building Valuation Data Table provided by the ICC are available in the Building Division.	
DEPOSITS FOR PERMIT REVIEW PROCESS	
Commercial and Industrial Permits	One Third (1/3) of the estimated Permit Fee
Single Family and Two Family Home Permits	\$150.00
Sprinkler/alarm systems	\$.02/square ft. with \$150.00 minimum fee
All other Permits	\$100.00
OTHER BUILDING INSPECTION FEES	
Duplicate Building Permit Card	\$10.00
Permit Fees may be doubled if work has begun prior to a permit being issued.	
Re-inspection Fee* Re-inspection fees will be charged after two inspections have been made	\$125.00 per hour (one hour minimum)
*This fee is in addition to all other fees established for Building, Fire, and Electrical Codes.	
LAND USE APPLICATION AND REVIEW FEES	
ANNEXATIONS	
Initial Deposit of \$5,000 required for ALL land use application in addition to application fees	
Annexation Application Fee	\$1500.00
Annexation Review Fee	\$125.00 per hour for staff/consultant review

LAND SUBDIVISION AND DEVELOPMENT	
Initial Deposit for ALL land use applications – this is in addition to application fees	\$5,000.00
Conditional Use/Special Use Application Fee	\$500.00
Conditional Use/Special Use Review Fee	\$125.00 per hour for staff/consultant review
Pre-planning Application Fee	\$100.00/one-hour meeting with staff
Site Development Plan Application Fee	\$1,000.00 for the initial 1 acre + \$300 for each additional acre or portion thereof
Site Development Plan Review Fee	\$125.00 per hour for staff/consultant review
Sketch Plat	\$250.00
Subdivision-Lot Line Adjustment (Consolidation or Split) Application Fee	\$250.00
Subdivision-Lot Line Adjustment (Consolidation or Split) Application Review Fee	\$125.00 per hour for staff/consultant review
Subdivision-Major Application Fee	\$1,500.00
Subdivision-Major Review Fee	\$125.00 per hour for staff/consultant review
Subdivision-Minor (two acres or less and not more than 6 lots) Application Fee	\$500.00
Subdivision-Minor Review Fee	\$125.00 per hour for staff/consultant review
Subdivision Preliminary Application Fee	\$750.00
Subdivision Preliminary Plat Review	\$125.00 per hour for staff/consultant review

OTHER FEES	
Fence Permit	See Building Permit Fee Schedule
Publication and Posting Costs for Public Hearings	Actual Costs plus \$125 per hour for staff/consultant review, if applicable
Right-of-Way, Utility Dedications, or Vacations (not part of a development application approval process) Application Fee	\$500.00
Right-of-Way, Utility Dedications, or Vacations (not part of a development) Review Fee	\$125.00 per hour for staff/consultant review
Sign Permit, Permanent	See Building Permit Fee Schedule
Sign Permit, Temporary (banners, inflatables, yard signs)	\$50.00 for first 90-day period. See: Municipal Code Section 56-485 for additional conditions
Temporary Use Permit Review Fee	\$125.00 per hour for staff/consultant review
Wireless Communication Facility	\$1,000 (Application fee) \$125 per hour (Review Fee) \$1,000 Master License Fee \$500 Supplemental Site Fee \$250 Attachment Fee
REZONING/MAP AMENDMENTS	
Planned Unit Development (PUD) Application Fee	\$2,000.00

Planned Unit Development (PUD) Review Fee	\$125.00 per hour for staff/consultant review
Minor Modification of approved PUD	\$600 plus \$125/hr for staff/consultant review
Rezoning Application Fee (non-PUD)	\$1,000.00
Rezoning Review Fee (non-PUD)	\$125.00 per hour for staff/consultant review
VARIANCES/APPEALS	
Variance or Appeal Application Fee	\$200.00
Variance or Appeal Review Fee	\$125.00 per hour for staff/consultant review
WRITTEN REQUESTS	
Flood Plain Certificate of Compliance	\$150.00
Zoning Verification (\$100 for basic zoning verification, additional information requested will be charged at records research rate of \$30.00/hr or portion thereof after the first hour.)	\$100.00
ZONING CODE OR SUBDIVISION CODE TEXT AMENDMENTS	
Text Amendment Application Fee	\$800.00
Text Amendment Review Fee	\$125.00 per hour for staff/consultant review
MUNICIPAL COURT FEES	
Appeal Bond Fee	Double the amount of the fine plus cost of transcript
Bench Warrant Fee	\$75.00
Bonding Fee	\$20.00
Deferred Judgment Fee	\$60.00
Juror's Fee	\$6.00/\$3.00
Jury Fee	\$25.00 upon conviction with Jury
Municipal Court Costs	\$25.00
OJW – City	\$60 (\$15.00 MTV/\$45.00 City)
Sealing of Court Records	\$65.00
Surcharge	25% of the fine
Witness Fee	\$5.00

POLICE FEES AND SERVICES	
Audio or Video Tapes	\$25.00 each
Clearance Letter	\$15.00 each
Crime Status Report	\$35.00
Emergency Vehicle License/Processing Fee	\$75.00
Pawn Brokers	\$2.25 per pawn ticket
PD Background Check – 5 Years for Sheridan Records Only	Government Entity – No Charge*
Photographs – Digital on Disc	\$5.00 per disc
Photographs – Digital on Plain Paper	\$1.00 per page
Photographs – Photo Paper	\$5.00 per page
Photographs - Plain Paper	\$1.00 per page

Police Reports	\$5.00 (1-10 pages); 25¢ for each page thereafter
Research Fee	\$30.00 per hour after the 1 st hour of work
Sex Offender Initial Registration	\$75.00
Sex Offender Subsequent Quarterly or Annual Registration	\$25.00
Street Closure Permit	\$50.00
Traffic Plan Review	\$30.00
Vehicle Impound Processing Fee	\$35.00
Vehicle Impound Release Fee	\$25.00
VIN Verifications	\$25.00

PUBLIC WORKS	
PUBLIC RIGHT-OF-WAY, SIDEWALK, DRIVEWAY, CURB & GUTTER PERMIT	
Concrete/Flat Work – Sidewalks, Cross Pans, Drive Cuts, Curb and Gutter	\$.25 per square foot
Driveway Cut (Requires pre and after)	\$100.00
Erosion Control	\$35.00/per week
Form Inspection	\$50.00/each
Posting of Surety Bond (Public Improvement)	Cost of project plus 10%
Posting of Surety Bond (Street Cut)	\$5,000 for each 50 square feet or fraction thereof
Road Closure Permit	\$250.00/per day
Sidewalk Inspection (Requires pre, during and after)	\$150.00
Sidewalk Repair Permit	\$50.00
Street Cut Permit	\$200.00
Street Inspection Fee	\$50.00/each
Street or Sidewalk Re-inspection Fee	\$125.00
Traffic Control	\$15.00/per day
Utility Inspection (roadway to property limits)	\$50.00/each
STORM WATER	
STORM WATER QUALITY PERMIT FEES	
Permit (Less than One Acre)	\$250.00
Permit (Over One Acre)	\$500.00
Re-inspection Fee	\$50.00
STORM WATER UTILITY FEES	
Commercial/Industrial/Manufactured Home Communities	\$60.00 annual fee per parcel
Residential – Per Dwelling Unit	\$36.00 annual fee per parcel