



CITY OF SHERIDAN

Sales Tax Office
 4101 So. Federal Blvd.
 Sheridan, CO 80110
 303-762-2200 x 308
 303-788-1853
www.ci.sheridan.co.us

SPECIAL EVENTS SALES TAX LICENSE APPLICATION
\$10.00 FEE - VALID FOR THIS EVENT ONLY

License No. _____ (Special Event) Event Start Date: ____ / ____ / ____ End Date ____ / ____ / ____

Name of Event: _____

Location of Event: _____

Your Business Name: _____ Phone: _____

Mailing Address: _____

Contact Name: _____ Contact Phone: _____

What do you sell? _____

Colorado Sales Tax License No: _____ Permanent Sheridan Sales Tax License No. (if applicable) _____

Applicant Signature _____

Date _____

Printed Name _____

This license is issued subject to all the terms and provisions of the Ordinances of the City of Sheridan in force and effect relating hereto, and is subject to revocation and upon these terms is so accepted by the licensee herein named.

The City of Sheridan Sales Tax Code requires the Special Events organizer to make application for a Special Events License and pay a \$10.00 license fee. **The license is for this event only.** Two days prior to the event, the organizer is required to provide the City with a list of names and addresses of all vendors participating in the special event. The Special Events License issued under this application is for the City of Sheridan ONLY. Please contact the State of Colorado, Department of Revenue for State requirements.

City Use Only

Planning Approval: _____	Date: _____
Police Dept. Approval: _____	
GEO Code: _____	
License Issue Date: _____	Tax Due Date: _____
Sales Tax Approval: _____	