

# *C i t y o f* S H E R I D A N

*" B u i l d i n g o n T r a d i t i o n i n t o t h e F u t u r e "*

## Application for RESIDENTIAL RENTAL/ LEASE LICENSE

### OFFICE USE ONLY:

<b>DATE:</b> _____	<b><u>RENTAL LICENSE #</u></b> _____	<b><u>LOCATION #</u></b> _____
<b>BUILDING/ZONING APPROVAL:</b> YES _____ NO _____  Signature: _____	<b>FIRE/POLICE DEPT APPROVAL:</b> YES _____ NO _____  Signature: _____	<b>PUBLIC WORKS APPROVAL:</b> YES _____ NO _____  Signature: _____

**\$65.00 Non-refundable Non-transferable fee**  
For each Rental Property  
A separate application is required for each location.

### APPLICANT COMPLETE FORM STARTING HERE:

Please print neatly. Incomplete and/or illegible applications  
will be returned to the applicant.

**PROPERTY OWNER INFORMATION:** (NO P.O BOX)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE# \_\_\_\_\_

**MAILING ADDRESS: (NO PO BOX)** \_\_\_\_\_

\_\_\_\_\_

**RENTAL PROPERTY LOCATION:** AN APPLICATION IS REQUIRED FOR EACH LOCATION

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ CO, Zip Code \_\_\_\_\_

Property Type: Check one RESIDENTIAL \_\_\_\_\_ or COMMERCIAL \_\_\_\_\_

**PROPERTY MANAGER INFORMATION:** (If the applicant resides outside of the Denver Metropolitan area, the applicant shall appoint an agent to manage the property)  
**LOCAL PROPERTY MANAGER:** If Applicable

➤ NAME OF PROPERTY MANAGER_____
➤ ADDRESS_____
➤ PHONE #_____

**EMERGENCY CONTACT**

➤ NAME _____
➤ ADDRESS_____
➤ PHONE #_____

**FIRE/BURGLAR ALARM MONITORING COMPANY INFORMATION: IF APPLICABLE**

➤ NAME OF ALARM COMPANY_____
➤ ADDRESS_____
➤ PHONE #_____

**AFFIDAVIT:**

I, \_\_\_\_\_, as the property owner or authorized Agent, do hereby declare all information provided on this application is true and accurate.

\_\_\_\_\_  
SIGNATURE OF APPLICANT/Agent

\_\_\_\_\_  
TITLE OF APPLICANT/Agent

\_\_\_\_\_  
PRINTED NAME OF APPLICANT/Agent

\_\_\_\_\_  
DATE OF APPLICATION

<p><b><u>Return completed application to:</u></b> City of Sheridan 4101 South Federal Blvd. Sheridan, CO 80110 303-762-2200 FAX-303-438-3398</p>
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